

## National Registry of Evidence-based Programs and Practices: Documentation Needed for Review

The new National Registry of Evidence-based Programs and Practices (NREPP) supports evidence-based decisionmaking by providing users with a wide array of information across many dimensions. NREPP is designed to be used within a decision-support context that includes multiple, complementary perspectives—including clinical, consumer, administrative, fiscal, organizational, and policy. The main elements of NREPP include—

- Strength of Evidence Ratings
- Readiness for Dissemination Ratings
- Descriptive Dimensions

**Note: The review process cannot proceed without appropriate Strength of Evidence and Readiness for Dissemination documentation, as identified in Table 1.**

Table 1 lists the criteria and supporting documentation that are needed to promote an accurate review of programs/practices to be listed in the Registry. Applicants should work with the assigned MANILA Scientific Review Coordinator (RC) to identify a limited number (no more than 12) of primary publications to be reviewed by peer experts to support the development of ratings for Strength of Evidence.

**Table 1: Strength of Evidence and Readiness for Dissemination Supporting Documentation**

Rating Category	Criteria	Supporting Documentation
<b>Strength of Evidence</b>	<ul style="list-style-type: none"><li>• Reliability of outcome measures</li><li>• Validity of outcome measures</li><li>• Intervention fidelity</li><li>• Missing data and attrition</li><li>• Potential confounding variables</li><li>• Appropriateness of analysis</li></ul>	Research articles, published and/or unpublished evaluation reports, grant final reports, replication studies, implementation manuals, data collection protocols
<b>Readiness for Dissemination</b>	<ul style="list-style-type: none"><li>• Availability of implementation materials</li><li>• Availability of training and support resources</li><li>• Availability of quality assurance procedures</li></ul>	Implementation guides, training manuals, training presentations and curricula, quality assurance and monitoring protocols and procedures, process and/or outcome data collection protocols, products and materials adapted for different age/cultural groups, costs to purchase program-related materials

- Clearly indicate the **main outcomes** that are supported by the documentation you provide.

Readiness for dissemination materials are required for review to commence. **Note that you must submit these materials in a format consistent with the method you use to distribute materials to the public.** For example—

- If you provide hard copies to the public, submit three copies of all materials for review.
- If you provide materials to be downloaded by the public from a Web site, provide the applicable URL. If there are any costs associated with downloading materials, however, you must ensure free access for the purposes of this review.
- If you e-mail materials to the public, submit materials by e-mail for review.

NREPP is also mandated to provide information on the **descriptive dimensions** identified in Table 2. Descriptive dimensions will include intervention components, targeted outcomes, populations, and keywords that will enable NREPP users to search for information of interest. Applicants should furnish their assigned MANILA Review Coordinator with information from Table 2 to accurately describe their programs/practices and to complete the full review.

Applicants are encouraged to provide information identified in Tables 1 and 2 in the same submission. However, the review process can begin if the applicant initially supplies information and products identified in Table 1.

**Table 2: Descriptive Dimensions**

Dimension	Description	Supporting Documentation
<b>Outcomes</b>	<ul style="list-style-type: none"> <li>• Main outcomes the intervention has targeted (maximum of 5)</li> </ul>	List of outcomes and corresponding research articles, published and/or unpublished evaluation reports, grant final reports
<b>Effects and Impact</b>	<ul style="list-style-type: none"> <li>• Statistical significance</li> <li>• Magnitude of changes (effect size and clinical significance)</li> <li>• Typical duration of behavioral changes</li> </ul>	Research articles, published and/or unpublished evaluation reports
<b>Relevant Populations and Settings</b>	<ul style="list-style-type: none"> <li>• Populations</li> <li>• Sample demographics</li> <li>• Settings (highly controlled/selective, less controlled/more representative, diverse and realistic)</li> </ul>	Research articles, published and/or unpublished evaluation reports, grant applications, implementation protocols
<b>Costs</b>	<ul style="list-style-type: none"> <li>• Per recipient/participant or annual costs</li> <li>• Start-up costs</li> </ul>	Cost guides for users to purchase program materials, training, evaluation materials, cost per unit-of-service data, grant applications, excerpts from budgets, cost-benefit studies (if available)
<b>Adverse Effects</b>	<ul style="list-style-type: none"> <li>• Type and number</li> <li>• Amounts of change reported</li> <li>• Type of data collection and analyses used</li> </ul>	Research articles, published and/or unpublished evaluation reports, replication results *

Dimension	Description	Supporting Documentation
	<ul style="list-style-type: none"> <li>Intervention and comparison group and subgroups</li> </ul>	
<b>Evaluation Design</b>	<ul style="list-style-type: none"> <li>Specific experimental and quasi-experimental designs</li> <li>Narrative description of the design</li> </ul>	Research articles, published and/or unpublished evaluation reports, grant applications
<b>Replication(s)</b>	<ul style="list-style-type: none"> <li>Number</li> <li>Independent or self-replications</li> </ul>	Published research articles
<b>Proprietary or Public Domain Intervention</b>	<ul style="list-style-type: none"> <li>Identification of proprietary components or instruments</li> </ul>	List of proprietary items
<b>Implementation History</b>	<ul style="list-style-type: none"> <li>Approximate number of sites that have implemented the intervention</li> <li>Approximate number that have been evaluated for outcomes</li> <li>Longest continuous and longest average length of implementation</li> <li>Approximate number of individuals who have received/participated in the intervention</li> </ul>	Implementation and replication records, other archival information, administrative records on implementation and participation

\* Applicants are expected to report all adverse effects resulting from their program/practice interventions. Failure to do so may result in the discontinuance of their review or removal from the Registry if they have already been reviewed.

Cultural appropriateness of the applicant's intervention will be assessed across all criteria and dimensions and will not be addressed as a separate dimension.

Please also provide the following information on the intervention's primary and secondary contacts. For each contact, provide—

- Name, prefix, suffix, degree
- Title
- Affiliation
- Address
- Telephone number(s)
- Fax number
- E-mail
- Web site URL